Future Media Concepts
Partner Delivered Enrollment Agreement

Name:

Company:

Accounts Payable Contact: Phone:

Address:

City: State: Zip:

Phone: Fax:

Email(Required):

Selected Events or Courses:

Date: Cost:

Date: Cost:

Date: Cost:

Date: Cost:

Payment Information

TOTAL COST:

Payment Type:

(If paying with Purchase Order or check, fax copy along with registration)

Credit Card Type: ◯Master Card ◯Visa ◯AMEX ◯Discover

Credit Car Number: Exp Date:

Name as it appears on the card:

****This is a Partner-Delivered Course****

We partner with industry leaders in a continuing effort to provide best-of-breed content, superior instruction, and certification opportunities to the student. This course is delivered via one of our partnerships.

Classroom Learning Course Tuition

Tuition covers all course materials and your Certificate of Completion.

Course Locations

For Classroom Learning courses, please contact us at 212-233-3500 regarding specific training locations. Because we have multiple locations, always double-check your confirmation letter for the exact course location.

Course Schedule

For Classroom Learning courses, registration is at 8:00 a.m. on the first day. Standard Classroom Learning courses begin at 8:30 a.m. and conclude at approximately 4:30 p.m. each day. However, please note Boot Camps have extended hours and often run well into the evening. Inquire for specific details.

Attendance Policy

If you are unable to attend your scheduled training class, please contact 212-233-3500. We require 16 calendar days notice to reschedule or to cancel any registration (and receive refund for pre-payment). Failure to provide the required notification will result in 100% charge of the course. If a student does not attend a scheduled course without prior notification it will result in full forfeiture of the funds and no reschedule will be allowed. Within the required notification period, only student substitutions will be permitted.
Reschedules are permitted at anytime with 16 or more calendar days notice. Enrollments must be rescheduled within six months of the cancel date or funds on account will be forfeited.

Boot Camp Attendance Policy

The Boot Camp Attendance Policy is the same as listed above, however, if student materials have been mailed in advance of the cancellation, a $500 fee will be charged.

I, the undersigned, have read, understand and agree the above conditions

Signature: _____ Date: _____

Future Media Concepts, Inc
Pauline Noel, Registration Manager
299 Broadway | Suite 1510 | New York, NY 10007 | 212-233-3500

Please Fax To: 212-233-3517

Please be sure to keep a copy for your records